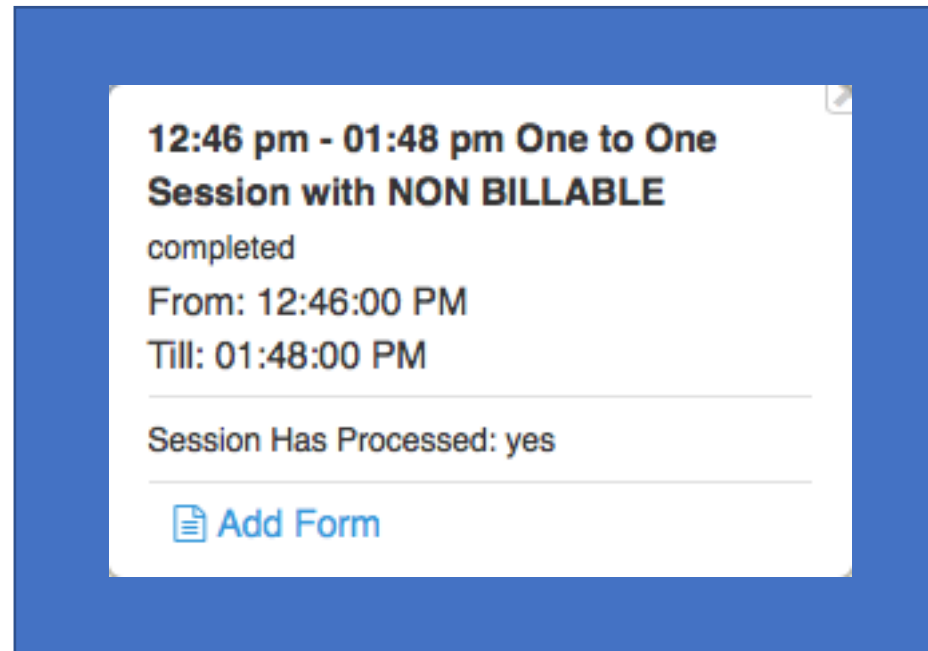
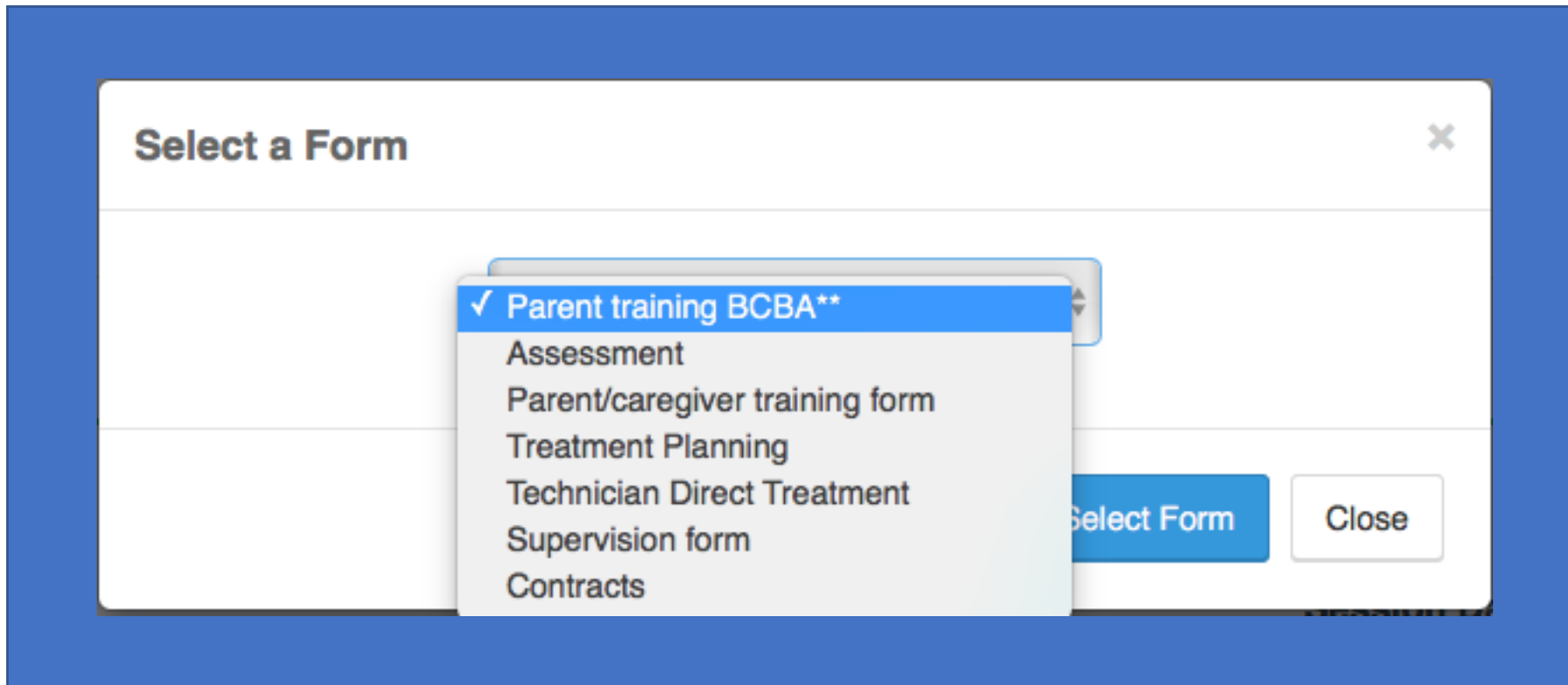


Adding forms after a session has closed

Portia has added the ability to go back in to completed sessions to add a form. To do this, log in through the virtual clinic and click the corresponding session. You will see:



Click add form. You will see:



Select the appropriate form and click “Select Form”. Be sure to select the correct form.

You should see the form you selected in a pop-up for completion. For example:

Add Form To Session ×

Technician Direct Treatment

Attendees: *

Patient
 Technician
 Supervisor
 Parent/Caregiver
 other

Describe Motivators/reinforcers used: *

Describe strengths/weaknesses observed: *

Describe any barriers to progress encountered: *

Negative Behavior Barrier
 Instructional Control Barrier
 Absent/weak/impaired Barrier
 Social Skills Barrier
 Prompt Dependency Barrier
 Scrolling Barrier
 Impaired Scanning Barrier
 Generalization Barrier
 Weak Motivation Barrier
 Reinforcer Dependency Barrier
 Self-stimulatory Behavior Barrier
 Obsessive-Compulsive Behavior Barrier
 Hyperactive Behavior Barrier
 Impaired Eye Contact Barrier
 Sensory Defensiveness Barrier
 No Barriers encountered
 Other

Describe interventions implemented, response to interventions, and patient progress: *

Date of next treatment session: *

MM / DD / YYYY
 / /

Plan for next treatment session: *

Technician name: *

Technician Signature: *

Draw your signature

The form scrolls to get to parent name/signature and supervisor name/signature.

This would need to be done from your phone or computer because the web browsers on the tablet are locked down.



This should only be done in the rare event that something went wrong with your session in Portia during the session. This is not a substitute for the “in-session” form.

